



• ATELIER KIDS •

Enrollment forms



## CHILDREN INFORMATION

Registration day \_\_\_\_\_

Which Guardian Should be Called First?	
Contact Number:	
Last Name:	First Name:
Middle Name:	Nickname:
Child's Physical Address:	
DOB:	Age:
Existing medical conditions, medications and/or special attention your child may require:	
Allergies:	
Helpful information about the child	



**PRIMARY GUARDIAN INFORMATION**

Child Lives With:

1 <sup>st</sup> Primary Guardian		
Last Name	First Name	Relationship
Email Address		
Occupation		
Work Phone	Cell Phone	
Employer Work Address		

**PRIMARY GUARDIAN INFORMATION**

2 <sup>nd</sup> Primary Guardian		
Last Name	First Name	Relationship
Email Address		
Occupation		
Work Phone	Cell Phone	
Employer Work Address		



**EMERGENCY CONTACTS:**

Child will be released only to the custodial parent(s) or legal guardian(s) and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident, or emergency, if for some reason, the custodial parent(s) or legal guardian(s) cannot be reached:

**ID/Passport MUST BE REQUIRED**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Work: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Work: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Work: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Work: \_\_\_\_\_



## POSITIVE DISCIPLINE

Praise and positive reinforcement are effective methods of behavior management of children.

When children receive positive, nonviolent, and understanding interactions from adults and others, they develop good self-concepts, problem solving abilities, and self-discipline.

Based on this belief, Atelier Kids uses a positive approach to discipline and practices the following discipline and behavior management techniques.

### WE DO:

- Communicate to children using positive statements.
- Communicate with children on their level.
- Talk with children in a calm quiet manner.
- Explain unacceptable behavior to children.
- Give attention to children for positive behavior.
- Praise and encourage the children.
- Reason with and set limits for the children.
- Apply rules consistently.
- Model appropriate behavior.
- Set up the classroom environment to prevent problems.
- Provide alternatives and redirect children to acceptable activity.
- Give children opportunities to make choices and solve problems.
- Help children talk out problems and think of solutions.
- Listen to children and respect the children's needs, desires, and feelings.
- Provide appropriate words to help solve conflicts.
- Use storybooks and discussion to work through common conflicts.



## PHOTO RELEASE FORM

I, \_\_\_\_\_, the parent of a child/children at Atelier Kids, agree to the following:

I understand that my child(ren) whose name(s) are listed below may be photographed at the school during normal daycare hours, field trips, or activities. I understand that these photographs may be used in promoting childcare services, either in print or social media.

The child(ren) are known as: \_\_\_\_\_.

With my signature below I grant permission for my child(ren) to be photographed, or their images recorded for print or electronic use in promoting the school services. I understand that it is my responsibility to update this form if I no longer wish to authorize the above uses. I agree that this form will remain in effect during the term of my child's enrollment. I understand that there will be no payment for me or my child's participation in this release.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Relationship to Child \_\_\_\_\_